

Woman to Woman mentoring

Mentoring Leadership Team Position Descriptions

The Woman to Woman Mentoring Ministry is led by a team of nine women committed to providing the women of Westminster Chapel the opportunity to experience joy and growth in their Christian lives by participating in one-on-one supporting and encouraging mentoring friendships.

MINISTER & SPIRITUAL SHEPHERDESS

Holly Pankratz, Minister to Women

- Ensure the ministry is biblically sound and glorifies God; present Scriptures at events.
- Meet with mentors to encourage and challenge consistent commitments and growing relationships.
- Provide communication channel to mentors and mentorees for biblical questions and concerns.
- Provide communication channel and staff liaison for questions and concerns.

MINISTRY SHEPHERDESS

Kathy VanVoorhis

- Recruit, develop, and oversee leadership and ministry program events.
- Develop individual areas of responsibility with the leadership team.
- Enhance programs for mentor development.
- Enlarge ministry opportunities for participation in a mentoring relationship.

MINISTRY SHEPHERDESS, ASSISTANT

Carol Murphy

- Coordinate publicity and advertising.
- Assist with facility needs and issue invitations.
- Keep up-to-date list of all participants and roles.

MINISTRY RELATIONS SHEPHERDESS

Anne-Marie Reger

- Lead process to contact and encourage mentors on a monthly basis.
- Work with Training Shepherdess to identify training needs.
- Liaison between Prayer Warrior Shepherdess, prayer warriors and mentors to encourage and challenge weekly contact and prayer updates.

NOTE: Each mentor/mentoree team will be assigned to a member of the MLT for regular follow-up to provide encouragement and support.

HOSPITALITY SHEPHERDESS

Jill Bowles

- Provide refreshments and decorations, and promote a welcoming, comfortable environment.
- Staff and train the hospitality positions.
- Develop and staff a telephone tree for dissemination of information.

PRAYER DAY SHEPHERDESS

Jorie Gulbranson

- Welcome women at the Orientation Coffee and help with questions about the profile cards.
- Make prayer day team meeting arrangements.
- Lead the team in praying and matching mentors and mentorees.

TRAINING SHEPHERDESS

Pat Wills

- Identify and implement a plan for mentor training and development.
- Develop and staff the Resource Guide information table.
- Arrange for guest speakers as appropriate.

SMALL-GROUP TRAINING SHEPHERDESS

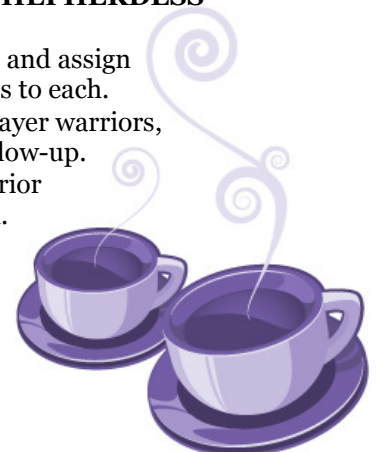
Marcia Biggs & Michele Peterson, Co-Leaders

- Develop and lead annual mentor small-group Bible Study Training and Development class.
- Coordinate study and topics with Training Shepherdess.
- Fill available group spots for annual participation.

PRAYER WARRIOR SHEPHERDESS

Vanita Thomas

- Recruit prayer warriors and assign mentoring relationships to each.
- Attend Kickoff, train prayer warriors, and provide regular follow-up.
- Serve as the prayer warrior for the leadership team.



*Growing in Christ
side by side*